

## CITY OF THOMASVILLE, ALABAMA - BUSINESS APPLICATION

**The City Does Impose the Business License Tax in its Police Jurisdiction**

(CONFIDENTIAL)

<b>Complete and Mail/Fax/Email To:</b>
<p><b>CITY OF THOMASVILLE</b>  <b>PO BOX 127</b>  <b>THOMASVILLE, AL 36784</b>  <b>ahuckabee@thomasvilleal.com</b>                  (334) 636-5827 Fax (334) 636-5893</p>

<u>Applicant Complete This Box</u>	
FEIN _____	_____
ST of ALA TAX # _____	_____
<b>FORM OF OWNERSHIP (Check One)</b>	
Sole Prop. _____	Partnership _____
Corp. _____	Prof Assoc _____
LLC _____	Other _____

*Please Print or Type*

**Application Type:** New \_\_\_\_\_ Owner Change \_\_\_\_\_ Name Change \_\_\_\_\_ Location Change \_\_\_\_\_

Legal Business Name: \_\_\_\_\_

Trade Name: (If different from above) \_\_\_\_\_

Business Activities: (Brief description- Retail clothing sales, wholesale food sales, rental of industrial equip., computer consulting, etc)

Physical Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

Mailing Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

Telephone: \_\_\_\_\_  
(Business) (Fax) (Home Phone)

Name & Phone # for Owner: \_\_\_\_\_ ( ) \_\_\_\_\_

Owner Address: \_\_\_\_\_ Owner SS# \_\_\_\_\_ Owner DL# \_\_\_\_\_

Owner DOB: \_\_\_\_\_ State: \_\_\_\_\_

Name & Phone # for Contact Person: \_\_\_\_\_ ( ) \_\_\_\_\_

Email address for contact: \_\_\_\_\_

Date Business Activity Initiated or Proposed in Thomasville: \_\_\_\_\_ # of Employees in Thomasville \_\_\_\_\_  
 Is Business Located in Thomasville City Limits? \_\_\_\_\_

This application has been examined by me and is, to the best of my knowledge, a true and complete representation of the above named entity, and person(s) listed.

Date \_\_\_\_\_ Signature \_\_\_\_\_ Title \_\_\_\_\_

THIS AREA FOR MUNICIPAL USE ONLY	
ACCOUNT ID # _____	REVIEWED BY: _____
PHYSICAL LOCATION: <input type="checkbox"/> CITY <input type="checkbox"/> POLICE JURISDICTION <input type="checkbox"/> OUTSIDE CORP LIMITS & PJ	
ZONING CLASSIFICATION: _____ BUILDING APPROVAL: ? YES ? NO ? N/A FIRE CODE <input type="checkbox"/>	
Tax Types: <input type="checkbox"/> Sales/Seller's Use <input type="checkbox"/> Consumer Use <input type="checkbox"/> Rental <input type="checkbox"/> Lodgings <input type="checkbox"/> Alcohol <input type="checkbox"/> Occupational <input type="checkbox"/> Tobacco <input type="checkbox"/> Gas/Motor Fuel <input type="checkbox"/> Business License	
Tax Filing Frequency: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annual <input type="checkbox"/> Other _____	
Business Type: <input type="checkbox"/> Retail <input type="checkbox"/> Wholesale <input type="checkbox"/> Building Contractor <input type="checkbox"/> Service <input type="checkbox"/> Professional <input type="checkbox"/> Manufacturer <input type="checkbox"/> Rental <input type="checkbox"/> Other _____	

**PLEASE READ THE FOLLOWING INFORMATION CONCERNING THE COMPLETION OF THIS FORM**

- **PLEASE COMPLETE ALL AREAS OF THE FORM EXCEPT FOR THE SHADED AREA AT THE BOTTOM.**
  - **FORM SHOULD BE TYPED OR PRINTED LEGIBLY**
  - **FORM SHOULD BE DATED AND SIGNED BY AN OWNER, PARTNER, OR OFFICER OF THE BUSINESS**
  - **FORM WILL INITIATE THE PROCESS FOR REGISTERING YOUR BUSINESS WITH THE MUNICIPALITY**
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⇒ **IF YOUR BUSINESS WILL HAVE A PHYSICAL LOCATION WITHIN THE MUNICIPALITY PLEASE USE THAT ADDRESS ON THE FRONT OF THIS FORM. (Complete separate forms for each physical location in the city)**

⇒ ***AFTER COMPLETING THIS FORM IT CAN BE MAILED OR SENT BY FAX TO THE MUNICIPALITY.***

⇒ **UPON RECEIPT OF THE COMPLETED FORM, THE MUNICIPALITY WILL PROVIDE ANY ADDITIONAL FORMS AND INFORMATION REGARDING OTHER SPECIFIC REQUIREMENTS TO YOU IN ORDER TO COMPLETE THE LICENSING PROCESS.**

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**ALL LICENSE RENEWALS ARE DUE JANUARY 1 AND DELINQUENT AFTER JANUARY 31, WITH THE FOLLOWING EXCEPTIONS:**

**INSURANCE COMPANY LICENSE: DUE JANUARY 1, DELINQUENT AFTER MARCH 1**

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**This form is intended as a simplified, standard mechanism for businesses to initiate contact with a municipality concerning their activities within that city. A business license will be required prior to engaging in business. If a business intends to maintain a physical location within the city, there are normally zoning and building code approvals required prior to the issuance of a license.**

**In certain instances, a business may simply be required to register with the city to create a mechanism for the reporting and payment of any tax liabilities. If that is the case, you will be provided the materials for that registration process.**

**The completion and submission of this form does not guarantee the approval or subsequent issuance of a license to do business. Any prerequisites for a particular type and location of the business must be satisfied prior to licensing.**

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**SHOULD THERE BE ANY QUESTIONS CONCERNING THE COMPLETION OF THIS FORM OR THE LICENSING AND/OR REGISTRATION PROCESS, PLEASE CALL THE NUMBER ON THE FRONT OF THIS FORM TO OBTAIN MORE DETAILED EXPLANATION.**